



Fall 2021 SHRM-CPSM and SHRM-SCPSM Certification Preparation Courses

Sessions will be held at the LCU College of Business from 9 a.m. to 5 p.m.

September 24th, October 8th, October 22nd, November 5th, November 19th, December 3rd

The SHRM-CP/SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP) or SHRM Senior Certified Professional (SHRM-SCP) credential establishes you as a recognized expert in the HR field. This intensive program combines expert instruction with the 2021 SHRM Learning System, so you will learn faster, retain more knowledge and stay on track as you prepare for the exam. For more information on these credentials visit www.SHRMCertification.org.

Who Should Attend?

- HR professionals qualified under SHRM requirements for SHRM-CP and SHRM-SCP certification who are preparing for the exam. Information on the qualifications necessary to take the certificate exams can be found at: <http://www.shrm.org/certification/apply/eligibilitycriteria/pages/default.aspx>
- Individuals who want advanced education and training for a successful HR career.
- HR professionals wanting a broader education or to update their HR knowledge.
- HR professionals who want to enhance their marketability by gaining current HR knowledge.

Certification Prep Course Topics Include:

HR Competencies

- Leadership & Navigation
- Ethical Practice
- Relationship Management
- Global & Cultural Effectiveness
- Communication
- Business Acumen
- Consultation
- Critical Evaluation

People

- HR Strategic Planning
- Talent Acquisition
- Employee Engagement & Retention
- Learning & Development
- Total Rewards

Organization

- Structure of the HR Function
- Organizational Effectiveness & Development
- Workforce Management
- Employee and Labor Relations
- Technology Management

Workforce

- HR in the Global Context
- Diversity & Inclusion
- Risk Management
- Corporate Social Responsibility
- Employment Law & Regulations (U.S. only)



**LUBBOCK
CHRISTIAN
UNIVERSITY**



**REGISTRATION FORM
SHRM CERTIFICATION EXAM PREP COURSE
Submission Deadline: Monday, August 30th**

Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax Number: _____

Company Name and Title: _____

SHRM National Member # (if applicable): _____

Signature: _____

Class Schedule/Location

9 a.m. to 5 p.m. at the LCU College of Business

September 24th – Orientation: Certificate Overview, SHRM Competencies, HR Strategic Planning	November 5th – Organization Module Part 2: Workforce Management, Employee & Labor Relations, Technology Management, Workforce Module Part 1: HR in the Global Context
October 8th – People Module: Talent Acquisition, Employee Engagement & Retention, Learning & Development, Total Rewards (Part 1)	November 19th – Workforce Module Part 2: Diversity & Inclusion, Risk Management, Corporate Social Responsibilities, Employment Law & Regulations (U.S. only)
October 22nd – Organization Module: Total Rewards (Part 2), Structure of HR, Organizational Effectiveness & Development	December 3rd – Practice Exam & Final Review of Materials

Cost of the Certification Prep Classes

(Includes Classes, Lunch & Afternoon Snack at LCU, Books, Exam Practice Tests & Access to the online SHRM Learning tools)

	National SHRM Members	Non National SHRM Members
Certification Prep Class	\$1399.00	\$1499.00

Related Certification Costs that are not included in the cost of these Prep Classes include the Certification Exam Fee and Exam Registration Fee (<http://www.shrm.org/certification/apply/examfees/pages/default.aspx>)

Registration Forms:

Email your Registration Form to Chrissy Cozart at lshrmcertification@gmail.com.

Method of Payment:

Cash or check enclosed for \$ _____ (Please make Checks out to Lubbock SHRM)

Payment mailed to: Lubbock SHRM, PO Box 64183, Lubbock TX 79464 Attn: Certification (Include a copy of your registration form)